

CITY OF CINCINNATI

**SAFE AND CLEAN
NEIGHBORHOOD FUND**

THE DOWNLOADABLE GRANT APPLICATION IS
PROVIDED FOR YOUR CONVENIENCE

PLEASE SUBMIT APPLICATIONS ONLINE

Questions:
Contact Katie Davis
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katie@keepcincinnatibeautiful.org

APPLICATIONS MUST BE SUBMITTED ONLINE AT <https://form.jotform.com/40446400634143>

City of Cincinnati Safe and Clean Neighborhood Fund GRANT APPLICATION

(Last updated 5/19)

<i>Applicant Organization or Group</i> NAME:	<i>Legal Entity (If different than applicant)</i>
ADDRESS:	
CITY/STATE/ZIP:	
PRIMARY CONTACT PERSON:	
PRIMARY CONTACT PHONE:	
PRIMARY CONTACT EMAIL :	
AMOUNT OF GRANT REQUEST (UP TO \$10,000):	
VALUE OF DONATED GOODS/SERVICES/TIME (In-Kind):	
CASH:	
TOTAL NEIGHBORHOOD MATCH (In-kind + Cash):	
TOTAL BUDGET FOR THIS PROJECT (In-Kind + Cash + Grant Request):	
COMMUNITIES SERVED BY THIS PROGRAM/PROJECT:	
SIGNATURE (S)/ DATE:	

1. Briefly (two to four sentences) describe your intended Safe and Clean project along with a short outline of how the requested funds will be used.

2. Describe the overall project/program to be funded under this grant, using the SARA Model. (See Appendix for full description of the SARA Model.)

a. SCANNING: Identify problem(s) such as blight, infrastructure, safety, or other - using knowledge, police data, maps, or citizen testimony - that need to be alleviated or eliminated to make the neighborhood safer, cleaner and more livable. (i.e. What is the problem?)

b. ANALYSIS: Use observations and information technology to uncover problem characteristics and underlying causes; use the "why" to help shape the response or "what to do". (i.e. Why does this problem exist?)

c. RESPONSE: Describe the specific solution(s) to help alleviate or eliminate the problem identified in your community. Show how this is designed to target the focal problem. (i.e. How are we going to fix this problem?)

d. ASSESSMENT: Indicate the measurable outcomes this project/program solution will target, and the process for measuring the results. (i.e. How will we measure success?)

3. Provide the maintenance plan for the project, including specific information on who is responsible for completing work.

4. Provide a timetable for the project/program. Please include specific steps/activities, responsible person/group for carrying out the activities, and anticipated date the steps will be completed.

5. Please describe neighborhood involvement in the project/program for both the planning and implementation phases.

6. Please indicate the City departments and other governmental agencies (if any) with whom you have worked to analyze the problem and identify the proposed solution. (Feel free to include support data from those agencies.)

7. What are the measurable short-term and long-term outcomes of this project/program?

8. Please list other funders this proposal has been or will be submitted to. For each, indicate the amount requested, the status of the request (i.e. submitted, pending, funded, or declined), and if funded, specify amount.

9. Please attach a project/program budget using forms provided. Utilize whichever categories are appropriate.

ATTACHMENTS

You will also need to submit a budget spreadsheet and volunteer pledge form (in Excel) which can be downloaded and completed ahead of time. You can find the budget spreadsheet on our website; <https://www.keopcincinnatibeautiful.org/resources/safe-and-clean/application.html>

APPENDIX Statement of Need: SARA Model

The SARA Model—Scanning Analysis, Response, and Assessment—has been used for some time in problem-oriented policing (POP) as a methodical process for problem solving. It is an integral part of the community policing underway in the City of Cincinnati and a requirement for Safe and Clean Neighborhood Fund grants.

*The four stages of **SARA** are:*

1. **Scanning:** spotting problems using knowledge, basic data and electronic maps.
 2. **Analysis:** using hunches and information technology to dig deeper into problems' characteristics and underlying causes.
 3. **Response:** devising a solution, working with and as a community, wherever possible.
 4. **Assessment:** looking back to see if the solution worked and what lessons can be learned.
- The program/project statement of need must reflect the Scanning and Analysis phases of the SARA Model applied to the community issue the grant is being requested to help solve.
 - The statement of how the grant funds will be used must reflect the Response phase of the SARA Model applied to the issue the grant will be used to address.

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- The Assessment phase of the SARA Model must be included in the grant request, indicating what the measurable outcomes (results) are, and how they will improve safety, cleanliness and overall livability of the target area against baseline measures prior to the project/program being implemented.

