



Arts Program Seasonal Coordinator Job Description

Keep Cincinnati Beautiful's Arts program is a multifaceted artistic approach to neighborhood improvement and engagement. We work with communities to identify strategic intervention sites, coordinate volunteers, and revitalize key neighborhood corridors using simple, low-cost works of art. By integrating art into the everyday, we are turning blighted areas from a public nuisance into a public benefit.

The Arts Program Summer Artist is responsible for supporting the success of the Arts program under the management of the Co-Directors (Claire Bryson and Katie Davis), and KCB's Executive Director (Jonathan Adee). The artist will assist with the execution and construction of the Future Blooms Project, Community Murals, Eco-art Installations, and Creative Placemaking Initiatives.

The Arts Program is seeking a part-time artist to work roughly 24 hours per week over the course of the summer (roughly May-September, 22 weeks, flexible dates) to support ongoing programming. Potential for full-time employment at the end of the summer contract.

Pay rate: \$19/hour

Non-monetary benefits:

- Sick leave accrual of approx. 5 hours/month
- Flexible work schedule & environment (office, studio, and on site)
- Networking opportunities with Arts & community organizations
- Some KCB-branded attire provided

Program Responsibilities:

- Ensure excellent results in project outcome quality including quality of painting/art and efficiency of installation and maintenance
- Attend staff meetings (Tuesday mornings); Communicate important information from Program Staff to project participants
- Lead aspects of regular community outreach through volunteer events and collaboration.
- Perform regular maintenance of the studio and supplies to ensure upkeep
- Engage with the community while working on-site
- Work with volunteers, community groups, and arts organizations to execute projects
- Ensure quality work was executed, maintained (fix graffiti or damage), and de-install if and when necessary
- Photograph and document all work before, after, and during installation

Future Blooms:

- Work with architectural features and color palette to design site-specific renderings of each building
- Gather supplies necessary for installation (paint, brushes, tape, rulers, ladders, etc.)
- Assist with painting 50 building sites strategically (working on adjacent sites, with volunteers, and at key intersections)
- Help with the ongoing maintenance of existing sites (graffiti removal and fixing damaged work)

Community Murals:

- Assist with the execution of mural projects:
- Prep wall for paint, draw design, and execute mural painting

Creative Placemaking Installations:

- Assist with construction, fabrication and execution of other major projects:
 - Traffic Box Art Installations
 - BLINK
- Gather, organize, and prep materials for installation

Skills and Attributes:

- Enjoys multi-tasking
- Self-motivated
- Works well on a team and collaborates with others
- Enjoys working with the community
- Passionate about KCB's mission
- Strong communicator
- Experienced in Adobe products (Photoshop, Illustrator, InDesign)
- Artistic, good craft (works in a tidy and precise manner)
- Experience driving a large work vehicle
- Comfort working outside and with underserved populations
- Painting experience

Other Requirements:

- Reliable transportation and valid driver's license
- Experienced in Microsoft Excel, Microsoft Word, and Google Apps

To apply, send a resume, cover letter or brief statement of interest, and a link to portfolio (if applicable) to Claire@KeepCincinnatiBeautiful.org with "Arts Program Seasonal Coordinator Application" in the subject line.